

Dear colleagues,

It is our pleasure to announce our Global Partner Week 2025, which will be held at the Medical University of Graz, Austria, May 12th - 16th, 2025. During the five-day program, workshops, networking sessions and site-visits will provide participants with the opportunity to get to know the Medical University of Graz, share best practices in internationalizing medical education, research and administration, strengthen existing cooperation, and forge new partnerships. Social activities and an excursion will give participants the opportunity to experience the city of Graz and its beautiful surroundings. The main target group of this Global Partner Week is administrative staff.

We would be very happy to welcome a staff member from your university during our Global Partner Week. Please nominate the staff member(s) via email to visitors-delegations@medunigraz.at until **November 30th, 2024**, by sending their completed and signed [Registration Form](#), thank you.

For further details about the Global Partner Week, please see below. Should you have any questions, please contact visitors-delegations@medunigraz.at.

Kind regards,



Heidrun Moertl
Director International Office

AT MED UNI GRAZ

PROGRAM

The official program will start on Monday, May 12th, 2025 in the morning and will end on Friday, May 16th, 2025, in the afternoon. To participate in the Global Partner Week, you will be required to travel before/after these dates. During the five-day program, workshops, networking sessions and site-visits will provide you with the opportunity to get to know the Medical University of Graz, share best practices in internationalizing medical education, research and administration, strengthen existing cooperation, and forge new partnerships. Social activities and an excursion will give you the opportunity to experience the city of Graz and its beautiful surroundings.

Apart from the general group program, individual appointments in the participants' individual areas of interest will be arranged, wherever possible.

You will receive a detailed program of the week when we know your individual interests (indicated in the registration form) and have adapted the program accordingly.

PARTICIPANTS

We are expecting participants from several European and non-European institutions. Participation is limited to two persons per institution. Participants must be fluent in English to participate in the program.

REGISTRATION

Please register by sending the completed and signed [Registration Form](#). Participants will receive an official letter of invitation that may also be used for visa purposes.

COSTS

Participants will have to cover the following costs:

- Travel (to be organized by participant)
- Accommodation (see below)
- Participation fee (see below)
- Meals that are not included in the participation fee

ACCOMMODATION

We will make reservations at one or two hotels that are located in the city center with good public transport to the Medical University of Graz. The rooms will be between 100-150 EUR/night. We will send out detailed information about the hotels to the participants who have registered.

PARTICIPATION FEE

The participation fee is 150 EUR. You can pay it upon arrival at Med Uni Graz. The fee covers:

- 4 catered lunch breaks
- welcome & farewell lunch/dinner
- excursion
- guided city tour
- 1-week ticket for public transportation in Graz

CONTACTS AND QUESTIONS

Should you have any questions about the program, accommodation or other organizational aspects, please do not hesitate to contact visitors-delegations@medunigraz.at.